

# INFORMATION SHEET



## Cold Chain Management – Moving premises

When you change your practice address on VAN, your account will be suspended. You cannot order vaccines until you provide 24 hours of data logging using your own data logger to the PHU to demonstrate that the fridge is stable following the move.

### Before you move

Before you move, only place small orders of vaccines to minimise the number of vaccines to be moved.

### Alternative vaccine storage

Alternative vaccine storage for moving may include:

- A monitored back-up refrigerator;
- A monitored cooler. The cooler/s should be large enough to store all vaccines, insulating material, and ice packs.

### During the move

- Move vaccines to a prepared cooler (see details on [Strive for 5 Section 9: Coolers](#));
- When using coolers to temporarily store vaccines, place a minimum/maximum thermometer probe in the centre of the vaccine stock and using a [temperature monitoring chart for cooler](#):
  - If the ice packs **have** been conditioned and the cooler **has** been pre-chilled, monitor the temperature every 15 minutes for the first hour, then hourly after that
  - If the ice packs **have not** been conditioned and the cooler **has not** been pre-chilled, monitor the cooler every 5 minutes for the first 30 mins then every 15 minutes for the next 30 minutes, then hourly (provided the temperatures are stable)
  - **reset the thermometer after each reading for accuracy.**

### After you move

- Before plugging the refrigerator in, it may need to stand in position for a certain period after shipping to allow oil in the compressor to settle. Please check with the refrigerator manufacturer for advice.
- Continue to monitor the temperature of the alternative vaccine storage at least hourly.
- Once turned back on, ensure the refrigerator temperature is maintained within +2°C to +8°C before putting vaccines back. Make sure to reset the fridge thermometer before restocking vaccine refrigerator.
- Provide 24 hours of data logging along with the following information of the new practice to PHU:
  - New practice name
  - Address
  - Contact details
  - Principal GP and AHPRA number.
- Once the data logging is accepted by Health Protection NSW, the suspension on your vaccine account will be lifted and you can order vaccines again.

### Further information

Central and Eastern Sydney PHN: 1300 986 991, [immunisation@cesphn.com.au](mailto:immunisation@cesphn.com.au)

Public Health Unit: 1300 066 055